1. Assure that the face of the zeroing foot and the face of the indicator foot are clean.

Note: Zeroing foot is located on the end of the V-block.

2. Swing the zeroing foot up so that it is centered over the end of the V-block and the indicator foot is able to make full contact.

Both surfaces should sit flush

3. Press the ON/ZERO button and assure that the indicator reads zero.

4. If necessary, press the IN/MM button to change to the appropriate unit of measurement.

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5. Measuring screws with countersunk heads:
   
a. If measuring flat head countersunk parts, slide indicator foot toward the indicator and place the part in the V-block with the head against the zeroing foot.

b. Make sure that the top of the head is flush against the zeroing foot and allow the indicator foot to rest against the end of the part.

c. Observe the reading on the indicator. This is your overall length.

6. Measuring screws with non-countersunk heads:
   
a. For head styles other than flat head and oval heads, swing the the zeroing foot down toward the base. Assure that it is completely away from the “V” in the V-block.

b. Place the end of the part against the face of the indicator foot and push the part toward the indicator until the bearing surface of the head comes in contact with the end of the V-block.

c. Observe the reading on the indicator. This is your under head length.